



# 2024 OKTOBERFEST VENDOR APPLICATION

OCTOBER 4-5, 2024

Mifflinburg Community Park, 131 North Fifth Street, Mifflinburg, PA

## FOOD VENDOR APPLICATION

*This is the official application for MHRA's 19th Oktoberfest. Oktoberfest will be held on Friday, October 4, from 1 pm to 10 pm and Saturday, October 5, from 11 am to 10 pm. There will be more than 14 hours of live German entertainment, games, German beer and wine.*

Business or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website or Facebook: \_\_\_\_\_

### Please List ALL Food Items to be Sold

*MHRA reserves the right to ask vendors to remove items not listed on application.*

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### ELECTRIC:

We require electric: \_\_\_\_\_ Yes (limited 220 on a first come basis) \_\_\_\_\_ No

Please indicate your electric needs: \_\_\_\_\_

What size is your tent, trailer, truck, etc?: \_\_\_\_\_

Please make checks in the amount of \$100 payable to: MHRA & submit to 300 Chestnut Street, Mifflinburg, PA 17844.

Questions: mhra@dejazzd.com - 570-412-3570

- ☐ By signing below, it is acknowledged that I have read, understood and agreed to the Rules and Regulations enclosed. I also hereby relieve MHRA of any and all responsibility for damage, theft, injury to myself or my agents or property during the event.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# OKTOBERFEST RULES & REGULATIONS

1. **APPLICATION FEE** - We ask each vendor to pay 10% of their gross profits. A \$100 non-refundable application fee (as a non-refundable part of the 10%) is due with the application. You will have already paid for your first \$1,000 gross profit! This is done completely on an honor system. All food vendors must turn in reports after the event, regardless of whether or not additional money is owed. Failure to do so can prevent you from being accepted the following year.
2. **VENDOR ACCEPTANCE** - Applications for returning vendors will be considered first. **Returning vendors MUST have their applications postmarked no later than May 1.** Anything after that will be treated as a new vendor application. Any packaged food product must adhere to PA Cottage Food laws - all ingredients must be listed and allergens noted.
3. **REFUNDS** - All accepted fees are non-refundable. If your application is not accepted by MHRA, it will be returned to you. Oktoberfest is held rain or shine.
4. **VENDOR SPACE & LOCATION** - Your location at Oktoberfest is not guaranteed and is at the discretion of MHRA - usually within a first come, first serve basis so do not delay sending in your application. MHRA does not provide tables, chairs, tents or other equipment.
5. **SET-UP / TEAR DOWN** - Vendors may set up Thursday, October 3. All trailers, etc... must be removed from the park no later than Monday, October 6.
6. **HEAT - NO ELECTRIC SPACE HEATERS PERMITTED.** Other heaters may be used at your own risk. For safety reasons, we encourage propane heaters instead of kerosene. **ALL FOOD VENDORS ARE REQUIRED TO PROVIDE THEIR OWN FIRE EXTINGUISHER.**
7. **ELECTRICITY** - Electricity is provided at various locations. Please prepare and bring ample commercial grade extension cords. Food vendors please contact MHRA about any electrical concerns prior to application. Generators are accepted but cannot be extremely loud. If your generator is loud, it must be moved so that it is not distracting to other vendors. Please contact MHRA so that we can try to accommodate you.
8. **TRASH** - A dumpster is provided for trash removal. No cooking oil to be placed in dumpster. You must remove oil yourself. Vendors are responsible for policing their area for trash including food and garbage tossed on the ground. Trash may not accumulate around your area and spaces must remain clear.
9. **PARKING - THERE IS NO GUARANTEED PARKING AT THE ELIAS!** There is vendor parking located by the tennis courts.
10. **RESTROOMS** - There are flush toilets and porta-potties on site.
11. **OVERNIGHT SECURITY** - Security is provided from 9 p.m. Thursday evening through Sunday morning. We recommend everything is secured and covered as there are not eyes on everything all of the time! Keep stuff outside at your own risk.
12. **LIABILITY INSURANCE IS REQUIRED FOR ALL VENDORS.** Please, as soon as possible, furnish a copy of your certificate of insurance with "Mifflinburg Heritage & Revitalization Assoc., 300 Chestnut Street, Mifflinburg, PA 17844" named as a certificate holder.
13. **LIABILITY** - The Mifflinburg Heritage & Revitalization Association (MHRA) is not responsible for any damage or injury done to the vendor, to vendor's employees or agents, or to anyone else, or to the vendor's property or the property of the vendor's employees, agents or anyone else by reason of any cause whatsoever, including water, fire, theft, vandalism, other casualty loss or act of nature. Any property belonging to vendor, vendor's employees, or agents on the Winterfest site, is left at your own risk. MHRA is not responsible for lost, damaged (including damaged by weather), or stolen goods. The vendor agrees not to hold MHRA responsible in any way.

# OKTOBERFEST VENDOR WORKSHEET

TO BE FILLED OUT AFTER EVENT

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Organization or Business Name

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Contact Person

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Phone

Email

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Address

Gross take at Oktoberfest \$ \_\_\_\_\_

X10% = \$ \_\_\_\_\_

Subtract \$100 deposit fee -\$ \_\_\_\_\_

Equals \$ \_\_\_\_\_

This is the amount owed to MHRA/Oktoberfest to cover participation. Mail to:

**MHRA**  
**300 Chestnut St.**  
**Mifflinburg, PA 17844**

On behalf of MHRA and the Oktoberfest committee, please accept our sincere thanks for your participation in Oktoberfest.

Larry Mitchell & Heidi Criswell  
*Co-chairs*