



**2024 WINTERFEST
VENDOR APPLICATION
DECEMBER 12-14, 2024**

Elias Grounds and Fifth Street between Green Street & Quarry Road, Mifflinburg, PA

ARTISAN VENDOR APPLICATION

Business or Organization: _____

Contact Person: _____

Address: _____

Phone: _____ Cell Phone: _____

Email: _____

Website or Facebook: _____

Please List Items to be Sold

Preference given to handcrafted items. MHRA reserves the right to ask vendors to remove items not listed on application.

Please reserve the following for my business:

- Standard Artisan Vendor Fee - \$125 for 12 x 12 space
- Expanded Artisan Vendor Fee - \$225 for 12 x 20 space

Other fees may apply.... Please contact MHRA with questions before submitting application.

We require electric: _____ Yes (no 220 for this event) _____ No

Please indicate your electric needs: _____

Please make checks payable to: MHRA & submit to 300 Chestnut Street, Mifflinburg, PA 17844.

Questions: mhra@dejazzd.com - 570-412-3570

By signing below, it is acknowledged that I have read, understood and agreed to the Rules and Regulations enclosed. I also hereby relieve MHRA of any and all responsibility for damage, theft, injury to myself or my agents or property during the event.

Signature _____ Date _____

WINTERFEST RULES & REGULATIONS

- 1. VENDOR ACCEPTANCE** - Applications for returning vendors will be considered first. Returning vendors MUST have their applications postmarked no later than April 1. Anything after that will be treated as a new vendor application. MHRA is looking for variety and quality handmade goods. Any packaged food product must adhere to PA Cottage Food laws - all ingredients must be listed and allergens noted.
- 2. BOOTH OPERATION** - Your stand must be open for business and attended during all Winterfest hours. Failure to comply may jeopardize your attendance at future events. If you run out of an item, please have a back-up plan - such as a display of some type, to keep your area open.
- 3. REFUNDS** - All accepted fees are non-refundable. If your application is not accepted by MHRA, it will be returned to you. Winterfest is held rain, snow or shine.
- 4. VENDOR SPACE & LOCATION** - Your location at Winterfest is not guaranteed and is at the discretion of MHRA - usually within a first come, first serve basis so do not delay sending in your application. This application is for the use of standard pop-up tents - if you wish to bring a trailer or other set-up, you must contact MHRA first. We must know the exact size and space needed as space is very limited. Anyone telling us they need a certain square footage and arriving with something else may be rejected. MHRA does not provide tables, chairs, tents or other equipment.
- 5. HEAT - NO ELECTRIC SPACE HEATERS PERMITTED.** Other heaters may be used at your own risk. For safety reasons, we encourage propane heaters instead of kerosene. MHRA will provide free hot coffee, hot tea and hot cocoa at the Elias Center for all vendors. **ALL FOOD VENDORS ARE REQUIRED TO PROVIDE THEIR OWN FIRE EXTINGUISHER.**
- 6. ELECTRICITY** - Electricity is provided at various locations. Please prepare and bring ample commercial grade extension cords. Food vendors please contact MHRA about any electrical concerns prior to application. Generators are accepted but cannot be extremely loud. If your generator is loud, it must be moved so that it is not distracting to other vendors. Please contact MHRA so that we can try to accommodate you.
- 7. TRASH** - A dumpster is provided for trash removal. No cooking oil to be placed in dumpster. You must remove oil yourself. Vendors are responsible for policing their area for trash including food and garbage tossed on the ground. Trash may not accumulate around your area and spaces must remain clear.
- 8. PARKING - THERE IS NO GUARANTEED PARKING AT THE ELIAS!** Please prepare to walk - get there early to find parking. There is limited parking available only by approval of MHRA. Unauthorized vehicles will be removed. It is understood that some vendors need use of their vehicle - please contact MHRA about vehicle prior to application.
- 9. RESTROOMS** - MHRA maintains indoor toilets at the Elias Center storage shed.
- 10. OVERNIGHT SECURITY** - Security is provided from 9 p.m. until 6 a.m. starting Wednesday evening through Sunday morning. We recommend everything is secured and covered as there are not eyes on everything all of the time! Keep stuff outside at your own risk.
- 11. LIABILITY INSURANCE IS REQUIRED FOR ALL VENDORS.** Please, as soon as possible, furnish a copy of your certificate of insurance with "Mifflinburg Heritage & Revitalization Assoc., 300 Chestnut Street, Mifflinburg, PA 17844" named as a certificate holder.
- 12. LIABILITY** - The Mifflinburg Heritage & Revitalization Association (MHRA) is not responsible for any damage or injury done to the vendor, to vendor's employees or agents, or to anyone else, or to the vendor's property or the property of the vendor's employees, agents or anyone else by reason of any cause whatsoever, including water, fire, theft, vandalism, other casualty loss or act of nature. Any property belonging to vendor, vendor's employees, or agents on the Winterfest site, is left at your own risk. MHRA is not responsible for lost, damaged (including damaged by weather), or stolen goods. The vendor agrees not to hold MHRA responsible in any way.